

FREDERICK COUNTY  
Local Emergency Planning Committee (LEPC)  
Meeting Minutes

DATE: Monday, August 12, 2013

LOCATION: Public Safety Training Facility  
5370 Public Safety Place  
Frederick, MD

ATTENDEES: Dennis Dudley, FPD; Bruce DeGrange, FPD; Joe Palkovic, FPD; Dewey Foreman, HAZ MAT Vol.; Doug Brown, FC-DFRS; Richard Himes, FC-DFRS; Charles Nipe, FC-DPW; David Ennis, FC-DPW; Seamus Mooney, FC-DEP; Steve Cooper, FC-DEP; Melissa Pawlus, FCHD; John Reginaldi, MEMA; Karin Tome, City of Brunswick/MML; Dave Dunn, FC-BOCC; Dave Martin, FCSO; Chip Jewell, FC-DEC; Milt Frech, BPD; Judy Peterson, ARC; Alison Robinson, DHMH; Robin Santangelo, FC-PIO; Ross Smith, NIH; Phillip Giuliano, FMH

The meeting was also attended by a Boy Scout (and his father) to meet one of his requirements for a merit badge.

Chairman Dudley called the meeting to order at 0835 hours.

INTRODUCTION AND WELCOME OF LEPC MEMBERS AND GUESTS

All in attendance introduced themselves. New DFRS Director/Chief Denise Pouget stopped by to introduce herself.

MEETING MINUTES:

- A motion was made by R. Himes and seconded by D. Martin that the minutes of the April 8, 2013, meeting be accepted as presented. The motion passed unanimously.

COMMITTEE REPORTS:

- External Committee
  - S. Mooney reported that a site visit had been conducted at Willard Agri-Service in Mt. Airy.
  - T. Coe is working with CSX to bring their safety train to Brunswick for training around May 2014 for a week.
- Internal Committee
  - S. Cooper reported that the website has been updated and asked those in attendance to take a look at it and if they had any recommendations for improvements to let him know.

OLD BUSINESS or INFORMATION:

- Calendar Year 2013 LEPC Drill/Exercise Discussion
  - S. Mooney reported this drill will not be conducted until May 2014 in conjunction with the CSX training in Brunswick.
  - S. Mooney also stated that we would be looking at using an actual Haz Mat incident in 2013 to meet our requirements.

- 2013 Grant Funds
  - As reported at the last meeting, this year's funds have been reduced to \$1,400.00, down from \$7,843.00 last year. To date, no funds have been spent.
  - S. Cooper stated that approximately \$110.00 will be needed to pay for the annual notice required by law.
  - Chairman Dudley asked those in attendance to bring to the next meeting recommendations for spending the remaining grant funds.

#### NEW BUSINESS

- National Response Center Notifications
  - S. Cooper reported details of five Situational Awareness Reports that had been received from the National Response Center since the last meeting.
- Site visit: Willard Agri-Service, Mt. Airy
  - At the request of a Willard Agri-Service official, a group visited the company's site in Mt. Airy. Company staff asked questions pertaining to their Emergency Response Plan and the County's fire and EMS response. The group was then given a tour of the facility. Company staff is willing to host DFRS personnel for Haz Mat training.
- D. Dudley is planning on conducting an ICS for Local Officials course in late November or early December.
- S. Mooney reported that his office has a list of individuals wanting the ICS 300 and 400 courses and is working to get them scheduled.

#### ROUNDTABLE:

- R. Santangelo
  - An edition of FCG TV "*This Week in Frederick County*" airs every Monday on channel 19 and webcasting ([www.FrederickCountyMD.gov/video](http://www.FrederickCountyMD.gov/video)). DFRS Director/Chief Denise Pouget was recently a guest on the show.
  - A new show on FCG TV, "*Municipal Round Up*," has begun airing every month on channel 19 and the webcasting site.
  - An EMPAC Public Information Committee meeting is scheduled on September 20 at 9:00 a.m. at the Law Enforcement Center. Future meetings are scheduled on November 15, January 17, March 21, May 16, July 18, September 19 and November 21.
  - The BOCC will hold a September 11 Tribute remembrance ceremony in Brunswick at 10:00 a.m. on Wednesday, September 11, at the Brunswick Volunteer Fire Company Inc.
  - She does two Public Service Announcements each week and would like to do one on the LEPC. Other ideas are welcome.
- K. Tome
  - During the Maryland Municipal League Conference, they reiterated the need for ICS training.
- D. Martin
  - The Sheriff's Office is trying to set up a Rail Car Safety Training course.
  - Sovereign Citizen activity is picking up. Please report suspicious activity to the WMIC.
  - They now have a Fire/Rescue/EMS analyst in the MCAC.

- S. Mooney
  - September is Emergency Preparedness Month and the Department of Emergency Preparedness will be participating in preparedness events.
  - Hosted a FEMA course titled *Emergency Planning and Special Needs Populations*. As a result of this training, we will be reaching out to the County's Commission on Disabilities.
  - We have requested grant funds to update the County's Hazard Mitigation Plan.
  - We have purchased a new software program called *DisasterLAN* for use in the EOC and have been training EOC representatives on its use.
- J. Reginaldi
  - Sovereign Citizen Course - scheduled for December 4 at the Howard Co Public Safety Building. Please register via the MEMA web site.
  - Basic and Advanced Critical Infrastructure and Key Resources Course - scheduled for January 16-17, 2014 at the Howard County Public Safety Building. Please register via the MEMA web site. (This course might not be posted on the MEMA web site yet; however, TEEX is already on board to teach this.)
- C. Nipe
  - There has been a restructuring of the Division of Public Works and Dave Ennis will represent DPW on the LEPC.
- C. Jewell
  - The Emergency Communications Center has had two top management individuals retire and another has died.
  - The ECC is transitioning to a new CAD mapping component.
  - They are trying to expand *Text 9-1-1* to other vendors. Currently, Verizon is the only system doing *Text 9-1-1* in Frederick County.
  - The ECC is testing Aegro telemetrics that can send real-time auto crash information/data to the 9-1-1 Center.
  - The National Fallen Firefighters Foundation Memorial Weekend will be held the first weekend in October at the National Emergency Training Center in Emmitsburg. Security will be high for this event.
- D. Dunn
  - Will be attending MACO with the County Commissioners.
- R. Himes
  - He is transitioning to retirement which will be effective September 30 and he has enjoyed working with everyone.
- D. Brown
  - He is now DFRS' Community Services Liaison and will also be dealing with emergency planning for DFRS.
- A. Robinson
  - They have submitted for a Mass Casualty Exercise through the Hospital Preparedness Grant (Budget Period 2).

A motion was made by C. Nipe and seconded by C. Jewell to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 0910 hours.

Respectively submitted by Steven Cooper, Secretary.